

7:49 P.M.

June 15

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The seconded meeting of the month was held in the Town Hall meeting room with Ronald Kotkowski (Ron K.), John Kline (John K.), and Frank Ruehr, Jr. (Frank R.) from here on out will be addressed as the BOT (Board of Trustees), and Fiscal Officer, Jill Corbett present. Chairman Ronald Kotkowski call the meeting to order.

Others present –Dean Engelhart and Lloyd Harper

Dean Engelhart, Road Supervisor reported on the following:

1. Dean requested funds to purchase 300 gallons of fuel at \$2.78 from Beaver Petroleum. Frank R. made a motion to spend up to \$1,000.00. John K. seconded the motion. All in favor and the motion carried.
2. They are cleaning up the back of the garage. They have a dumpster for the steel sign post and misc. material.
3. Dean received a check from C & B Recycling for the steel from the Spring Clean Up. Jill had the break down for the Spring Cleanup, it was as follows:

TOTAL DUMPSTERS	
22	
REPUBLIC	
SERVICES	\$12,008.02
JOHN BENJAMIN	\$ 545.70
DEAN ENGELHART	\$ 709.50
LLOYD HARPER	\$ 457.88
TOTAL EXPENSES	\$13,721.10
C&B Recycling	\$ 2,872.50
Scrap Batteries	\$ 114.80
Total Income	\$2,987.30
Net Expense of Spring Clean-Up	\$10,733.80

Jill Corbett, Fiscal Officer reported on the following:

1. The township received two Thank You’s from the donations the BOT gave to the Crestwood Band Boosters, and The American Legion Post #193. The Wright Family of Shalersville sent a Thank You Note to the Township Trustees and Road Crew for the fine work they are doing keeping our community looking so nice from the cemeteries to the flags along St. Rt. 44 and St. Rt. 303.
2. Jill asked the BOT to approve Resolution 2021-07 for an Amended Appropriation for \$14,780.00 in the Road & Bridge Fund to pay the August payment for the new 2021 International Truck payment. John K. moved to adopt Resolution 2021-07. Frank R. seconded the motion. The Roll call was as follows:

Frank Ruehr, Jr.	Yes	
Ronald Kotkowski		Yes
John Kline		Yes

Frank Ruehr, Jr., Trustee reported on the following:

1. Frank received a complaint from Gary and Gladys Furmish in Red Fox for an abandon house located at 2972 Douglas Rd. The front of the house is an eye sore, and the back of the house has fallen in and is dangerous. Frank contacted the Portage County Health Department to have them deem it unsafe, and the Mantua-Shalersville Fire Department to have it hopefully torn down.
2. Frank opened the sealed Chip & Seal Project for Frost Rd. from the Streetsboro City line to the Mantua Township Line. They were as follows:

a. Ronyak Paving, Inc.	
i. #422 Chip w/#8 slag w/CRS-2P	\$63,888.00
b. H. Luli Construction Co.	
i. #422 Chip w/#8 slag w/CRS-2P	\$66,240.00
c. Specialized Construction Inc.	
i. #422 Chip w/8 slag w CRS-2P	\$58,608.00
d. N.E.S. Corp	
i. #422 Chip w/8 slag w/CRS-2P	#53,947.20

Pending clarification on N.E.S. Corp specification John K. made a motion to award the township Chip & Seal bid to N.E.S. Corp. Frank R. seconded the motion. All in favor and the motion carried.

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Frank R. opened the sealed bids for the township Crack Seal Project for Work Rd. from Infirmary to Price Rd. and Nicodemus Road. They were as follows:

- a. American Pavements, Inc.
 - i. Type II \$20,100.00
- b. Aero-Mark Company LLC
 - i. 423 Crack Seal \$35,455.00
- c. Asphalt Fabrics & Specialties, Inc.
 - i. 423.1 Type I Crack Seal \$44,300.00

John Kline made a motion to award American Pavements the bid for the township Crack Seal Projects. Frank R. seconded the motion. All in favor and the motion carried.

John Kline, Trustee reported on the following:

- 1. John received a call from Michael Dryhurst, the township Sanitation Technician for the school septic system. Michael plans to retire at the end of the year. He gave John a reference, Brad Hayes to replace him. Brad has been Michael’s substitute when needed. John will contact Brad and interview him.

Ronald Kotkowski, Trustee reported on the following:

- 1. Ron had the Community Development Spot Slum/Blight Certification form for our request for a Portage County Grant to tear down the Sanicky house that the township owns. The form requested a Resolution from the BOT. Frank R. made a motion for Resolution 2021-08 for the Community Development Spot Slum/Blight Certification form. Ron K. seconded the motion. The roll call was as follows:
 - a. Frank Ruehr, Jr. Yes
 - b. John Kline Yes
 - c. Ronald Kotkowski Yes

Frank Ruehr, Jr. made a motion to go into Executive Session for personnel matters (appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employee or official, investigation of charges or complaints against a public employee or official. John K. seconded the motion.

The Roll Call was as follows:

- Frank Ruehr, Jr. Yes
- John Kline Yes
- Ronald Kotkowski Yes

Frank Ruehr, Jr. made a motion to come out of Executive Session and to come back into the Regular Meeting. John K. seconded the motion.

The Roll Call was as follows:

- Frank Ruehr, Jr. Yes
- John Kline Yes
- Ronald Kotkowski Yes

Frank R. made a motion to revised the Employee Handbook to read the following under the Work Week section:

Work Week: A regular workweek is forty (40) hours, 7:00 am to 3:30 pm, Monday through Friday with one-half (1/2) hour for lunch. Start/finish times may be varied at the trustee’s discretion. There is a three (3) hour minimum allowance if an employee is called out after normal working hours or on a day off. The Road Supervisor or his/her proxy is to be compensated for two (2) hours pay for attending trustee’s meetings. Any full-time employee with a concern that has not been addressed through normal chain of command may attend a trustee meeting to have their concerns addressed, and will receive either one hour time off, or one hour paid.

John K. seconded the motion. All in favor and the motion carried.

Frank R. made a motion to pay the bills. John K. seconded the motion. All in favor and the motion carried.

	UAN	\$ 762.00
	Internal Revenue	\$ 4,593.38
	Ohio Treasurer of State	\$ 749.78
	Public Employees Retirement System	\$ 4,812.71
24253	Visa	\$ 769.09
24254	Cintas	\$ 420.56
24255	De Lage Landen Financial Services	\$ 86.37
24256	Mantua Hardware Lawn & Garden	\$ 232.89
24257	Mantua Auto Parts	\$ 187.43
24258	Montigney's	\$ 14.38
24259	Asphalt Fabrics and Specialties	\$ 55.00
24260	Waste Management of Ohio	\$ 416.66
24261	Aris Company	\$ 360.00
24262	Great Lakes Petroleum	\$ 1,225.90
24263	Portage County RPC	\$ 14.95
24265	Portage County Treasurer	\$ 1,631.87
24266	Nancy Caldwell	\$ 100.00
24267	Susan McClure	\$ 100.00
24268	Jill Corbett	\$ 100.00
24269	Sam Eisele	\$ 414.77
24270	Dean Engelhart	\$ 1,815.98
24271	Lloyd Harper	\$ 1,378.12
24272	Harold Horner	\$ 354.55
24273	Basic NEO	\$ 50.00
24274	Copeco	\$ 30.13
24275	Morgan White Admin.	\$ 377.13
24276	Loyal American	\$ 69.40
24277	Judy Bjuak	\$ 50.00
24278	Joyce Petrie	\$ 50.00
24279	Connie Barber	\$ 50.00
24280	Middlefield Banking Co.	\$ 5.00
		\$ 21,278.67

No further business, Chairperson, Ronald Kotkowski directed the meeting to be adjourn at 9:56 p.m.

Ronald Kotkowski, Chairperson

Jill Corbett, Fiscal Officer