

7:00 P.M.

January 4

22

The Special Meeting was held in the Town Hall meeting room with Ronald Kotkowski (Ron K.), Frank Ruehr, Jr., (Frank R.), and John Kline (John K.), from here on out will be addressed as the BOT (Board of Trustees), and Fiscal Officer, Jill Corbett present. Chairperson, Ronald Kotkowski called the meeting to order. Ben Kotkowski led the Pledge of Allegiance.

Others present: Ben Kotkowski, Maude Bias, Dean Engelhart, Lloyd Harper, Pat Conaway, Denise Cook, and Michelle DeVos.

Frank R. made a motion to dispense with the reading of the Minutes from December 31, 2021 Regular Meeting, and to approve as written. John K. seconded the motion. All in favor and the motion carried.

Frank R. made a motion to appoint John Kline as Trustee Chairman for 2022. Ron K. seconded the motion. All in favor and the motion carried.

Ron K. made a motion to appoint Frank Ruehr, Jr. as Trustee Vice Chairman for 2022. John K. seconded the motion. All in favor and the motion carried.

Chairman, John K. stated the purpose for the Special Meeting was to discuss Amendment 1 presented to the BOT from the Shalersville Township Zoning Commission. John read the following letter from Secretary of the Zoning Board, Maude Bias.

Trustees,

In a special public meeting on December 16, 2021, the Shalersville Township Zoning Commission approved to adopt the amendment heard; the amendment was reviewed by Regional Planning and Brett Bencze, Assistant Prosecutor, and were amended by the Zoning Commission. The following proposed amendment as submitted to the Shalersville Township Trustees for review and recommendations of the following proposed amendment.

New language is **Italic bold underline**, removed language is ~~struck through~~.

Amendment 1 – Amend Section 363 Area Regulations

- G. Maximum Building Height - ~~forty five (45) feet~~. **The zoning inspector will issue a permit for a building with a height of up to sixty (60) feet, with the approval of the Design Guideline Board.** Further height regulations in the vicinity of the Portage County Airport Authority shall not exceed established Federal Aviation Administration height regulations.

Respectfully,
Maude Bias
Zoning Commission Secretary

John asked, Ben Kotkowski to talk about the Amendment. Ben explained that it was brought to their attention that the present 45' height is no longer the industry standard. The new standard is up to 60'. Portage County Prosecutor thought this was the language needed to state up to sixty feet.

John K. had an issue with the statement “with approval of the Design Guideline Board” John had spoken with Brett Bencze, our Legal Counsel. John didn't know if the Design Guideline Board as a body could approve or disapprove. John's understanding the Design Guideline Board was just a recommendation. Ron explain they do have the power, as in written in the Zoning Book. It states that any site plan has to be approved by the Design Guideline Board.

Ron K. explained that yes, the Design Guideline Board is an Advisory Board, but this does give them more teeth for negotiations.

In Light Industrial everything has to go before the Design Guidelines Board first for approval. It then goes to the Zoning Inspector for approval.

Frank Ruehr, Jr. made a motion to accept the Shalersville Township Zoning Commission change to the Zoning Resolution Amendment I. Ronald Kotkowski seconded the motion.

The voted was as follows, Frank Ruehr, Jr. voted Yes, John Kline voted Yes, and Ronald Kotkowski voted Yes.

No further business, Chairperson, John Kline directed the meeting to be adjourn at 7:24 p.m.