

7:36 P.M.

July 6

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The first meeting of the month was held in the Town Hall meeting room with Ronald Kotkowski (Ron K.), John Kline (John K.), and Frank Ruehr, Jr. (Frank R.) from here on out will be addressed as the BOT (Board of Trustees), and Fiscal Officer, Jill Corbett present. Chairman Ronald Kotkowski called the meeting to order.

Others present –Maude Bias, Greg Benner, Dean Engelhart, Lloyd Harper, Thomas and Debbie Sobczak.

Frank R. made a motion to dispense with the reading of the June 15, 2021, Special Meeting, and to approve as written. John K. seconded the motion. All in favor and the motion carried.

Frank R. made a motion to dispense with the reading of the June 15, 2021, Regular Meeting, and to approve as written. John K. seconded the motion. All in favor and the motion carried.

Maude Bias, Shalersville Township Zoning Secretary reported on the following:

1. The Shalersville Township Zoning Commission will skip their July Meeting, and resume in August. At that time they will discuss residents having chickens in R-2 districts. They will also be looking at the verbiage in the Design Guidelines.
2. Maude spoke on missing Article 9 in the Shalersville Township Zoning Resolution Book. Apparently along the way Article 9, which explains the amendments language had been dropped from the Zoning Resolution book. Maude will continue to research to see if this was done in err, or was meant to be removed. If it was done in err, at the Zoning Commission meeting in August, they will decide to put in back in or not.
3. Maude requested funds to purchase a printer for her home office. The one she had was the old one from the Trustee office when Jill received her new printer. The BOT approved to spend up to \$500.00, and to paid out of the CARES ACT fund, as Maude keeps her office at home to keep social distancing from the Jill's office in the meeting room. Ron K. made the motion to spend up to \$500.00 for the printer. Frank R. 2nd. the motion. All in favor and the motion carried.

Visitor: Tom Sobczak who lives on St. Rt. 44 in Shalersville brought to the BOT attention the water backing up on his property by the beaver dam located by DSI on St. Rt. 44. Dean Engelhart will contact Ron Zoller, with ODOT about having the beavers moved and the dam removed. He had some zoning questions for Greg Benner, the township Zoning Inspector. Greg made arrangement with Mr. Sobczak to meet with at the end of the week to go over his questions concerning a pole barn and car port.

Greg Benner, Shalersville Township Zoning Inspector reported on the the following:

1. Greg has issued permits for a new home at the Guyette's property on Infirmery Rd., another one is in the works for Guyette's property as well. He has issued a pool permit, and a few others.
2. Save 4 owner, Shawn Haylett is working with ODOT on the placement of his new sign. The old Save 4 sign was in the road right away.
3. Greg and Maude are working on a new variance for a larger building to be built on a property on Webb Rd.

Dean Engelhart, Road Supervisor reported on the following:

1. Brought to the BOT attention that Dave Green, with Greens Funeral Home knows of a fellow that possibly would be indigent upon his death. Frank R. knows that the township is responsible to bury indigent persons. Dean will find out more information from Dave Green, and Frank will check with Brett Bencze, the township's legal counsel.
2. Dan from the Portage County Sheriff Department contacted Dean about having prisoners clean up St. Rt. 44 and St. Rt. 303. The BOT discussed, and will donate Deep Woods Off spray and garbage bags for their efforts.
3. Dean requested funds to purchase a 2' x 2' x 2' catch basin for the school's parking lot. It will be compliant with ODOT specifications. Dean will coordinate with Ron Zoller from ODOT to have the drain cleaned out. Frank R. made a motion to spend up to \$400.00 for the needed grate. John K. seconded the motion. All in favor and the motion carried.
4. The BOT had approved at their last meeting \$2,400.00 for Weaver Tree to remove trees from the cemeteries. Weaver Tree invoice came in at \$2,850.00 as they cut down an additional tree. Frank R. made a motion increase the pre-approve amount by \$450.00 making the total \$2,850.00. John K. seconded the motion. All in favor and the motion carried.

Jill Corbett, Fiscal Officer reported on the following:

1. Jill received a letter from the Portage County Board of Elections with the results of their June 1st. visit to ensure that the Town Hall complies with all laws set for the Americans with Disabilities Act (ADA). The majority of the issues were related to the exterior of the building. There are an inadequate number of ADA parking spaces for both cars and vans. There needs to be more signage. There was also an issues with the handrails not being ADA compliant. The doorway threshold has a hump in it. The second interior door is too heavy, and the doorstop needs to be lower. The BOT discussed all issues and more. They will address the threshold, and the interior door. They do have plans to pave the parking in the future, and will have the adequate ADA parking. They will look at the handrail issues as well.

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2. Jill informed the BOT that the Auditors from the Auditors of State have been in the office last week are done with their field inspections of documents, and now will be having their finding review before the official results of the 2019-2020 will be issued. Jill felt the audit went well.
3. Jill informed the BOT that the township would be receiving another round of funding from the Federal Government similar to the CARES Act Funding. This funding is called American Rescue Plan (ARP) Act. Every township in Ohio is officially eligible for funding based on their population. Registration closes on September 4th, 2021. The BOT would like Jill to register for the extra funding.

Frank Ruehr, Jr., Trustee reported on the following:

1. Frank had the Portage County Solid Waste Management District Contract Addendum #1 for the BOT to signed. This is for an increase in rates to \$33.00 per residential units. From \$2.75 per month to \$5.50 a month until the end of 2021.
2. It was brought to the BOT attention that the No Engine Brake sign on Coit Rd. needed to have the ORC ordinance number on the sign for the Sheriff Department to be able to enforce the law. Brett Bencze is looking into which ORC's numbers should be added.
3. There is an abandon house at 2980 Douglas Street in Red Fox that Frank has been looking into having it torn down. It is a health hazard as the roof on the back of the house has fallen in. Brett Bencze is working on getting a warrant so the Portage County Health Department and the Mantua-Shalersville Fire Department can inspect the home to declare it a public nuisance so it can be torn down.
4. Frank and the road crew have been cleaning up the cemetery gravesites. They have received a call from a resident that was upset over her family grave site being cleared. Frank offered to meet with her at the cemetery, but she declined. The cemetery rules state that any flower planting will only be permitted within 10 inches of the primary headstone. All seasonal ornaments and/or decorations shall be removed within 2 months. Frank would like to look at the rules when we have our Re-Organizational Meeting in January of 2022.

John Kline, Trustee reported on the following:

1. John inquired if the AC unit at the school was repaired. Dean said he saw A New Image truck on site. He will check with the maintenance person to see if its been repaired.
2. John informed Dean the men's restroom sink in the Town Hall wasn't working.
3. John received a call from owners, Jason and Rena Davis of Rural Relief Food Pantry, requesting that they would be able to use the Town Hall parking lot to pass out food on the 1st. Tuesdays of every month. They would like to start August 3rd. John K. made a motion to approve the Rural Relief Food Pantry to use the Town Hall parking lot. Frank R. seconded the motion. All in favor and the motion carried.
4. John re-visited the property in Aurora East at 2648 Notle Rd. over their high grass. He had posted a notice on their door on June 3rd., and to date the grass has not been mowed. John and Greg will visit the house again and try to contact the owners.

Ronald Kotkowski, Trustee reported on the following:

1. Ron received a call from Vince Coia with the Portage County Township Association concerning a Zoom Meeting schedule for Friday, at 2:30 p.m. for 10 minutes. John K. volunteer to sign into the meeting. They also are looking for volunteers for the fair.
2. Ron also received a call from John Leiendecker with the Portage County Water Department. The property owner at 2904 Frost Rd. had a sewage problem. The county went out, and it wasn't due to their sewer lines. The home owner temporary fix was to pump the sewer out into his yard. John wanted to know if we had anything in our zoning resolutions about residents dumping sewer on their property. We do not. The BOT felt this is a Health Department issue.

Frank R. made a motion to pay the bills. John K. seconded the motion. All in favor and the motion carried.

Jill presented to the BOT with the June Bank Reconciliation with a balance of \$943,657.23.

1. Jill had the Withholding Vouchers for the IRS, Ohio State, RITA, and OPERS for June 2021.
2. Jill had one Purchase Order for the 2021 International Truck Payment for \$14,780.00.

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| | Colonial Life | \$ 124.08 |
| | AT & T (U-Verse) | \$ 135.21 |
| | Ohio Treasurer of State | \$ 286.81 |
| | IRS | \$ 1,652.86 |
| | RITA | \$ 90.07 |
| | Public Employees Retirement System | \$ 3,737.22 |
| 24289 | Gregory Benner | \$ 804.61 |
| 24314 | Maude Bias | \$ 423.57 |
| 24290 | Jill R. Corbett | \$ 1,267.77 |
| 24291 | Michelle DeVos | \$ 709.09 |
| 24292 | Sam Eisele | \$ 443.46 |
| 24293 | Dean W. Engelhart | \$ 1,788.53 |
| 24294 | Lloyd Harper, Jr. | \$ 1,254.91 |
| 24295 | Harold Horner | \$ 215.20 |
| 24296 | John Kline | \$ 792.08 |
| 24297 | Ronald Kotkowski | \$ 839.46 |
| 24298 | Frank Ruehr, Jr. | \$ 766.59 |
| 24299 | Ohio Edison | \$ 724.99 |
| 24300 | Dominion East | \$ 167.00 |
| 24301 | SDC | \$ 407.81 |
| 24302 | Michael Dryhurst | \$ 550.00 |
| 24303 | Brugmann Sand & Gravel | \$ 122.60 |
| 24304 | Beaver Petroleum | \$ 1,145.66 |
| 24305 | Industrial Connection, Inc. | \$ 87.92 |
| 24306 | Municipal Signs & Sales, Inc. | \$ 78.00 |
| 24307 | Mars Electric | \$ 35.35 |
| 24309 | Harper Well & Pump | \$ 15.80 |
| 24310 | CYF & C | \$ 100.00 |
| 24311 | Sonya Campbell | \$ 100.00 |
| 24312 | Dee's Klip Joint | \$ 50.00 |
| 24313 | Erick Besman | \$ 100.00 |
| 24315 | Weaver Tree Service | \$ 2,850.00 |
| 24316 | Akron Tractor & Equipment | \$ 217.51 |
| 24317 | Manuta Auto Parts | \$ 127.62 |
| 24318 | Waste Management of Ohio | \$ 423.56 |
| 24319 | Manuta Hardware Lawn and Garden | \$ 65.53 |
| 24320 | Oscar Brugmann Sand & Gravel | \$ 41.25 |
| 24321 | Ballentine Sand & Gravel | \$ 78.13 |
| | | \$ 22,820.25 |

No further business, Chairperson, Ronald Kotkowski directed the meeting to be adjourn at 9:12 p.m.

Ronald Kotkowski, Chairperson

Jill Corbett, Fiscal Officer