

7:36 P.M.

March 2

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The first meeting of the month was held in the Town Hall meeting room with Ronald Kotkowski (Ron K.), John Kline (John K.), and Frank Ruehr, Jr. (Frank R.) from here on out will be addressed as the BOT (Board of Trustees), and Fiscal Officer, Jill Corbett present. Chairperson, Ronald Kotkowski called the meeting to order.

Others present –Dean Engelhart, Maude Bias, Kaley and Layleh Furner.

Visitor: Kaley and Layeh Furner presented to the BOT, A Community Clean Up Day on April 25, 2021 from 2pm to 4pm for Mantua, Hiram and Shalersville. Layleh is in Girl Scout Troop #7575. They would like to pick trash on any of the roads in these towns. The Girl Scouts, and any volunteers are welcome to help out. Garbage bags, and gloves can be picked up at St. Joseph Church under the pavilion from 1:30-2:00 p.m. They are also having prize basket give away! All detail can be found on Facebook page (Mantua, Ohio Community Events)#communitycleanup, and also on the link <https://www.signupgenius.com/go/6obo94ea4a622a7f94-community>.

Maude Bias, Shalersville Zoning Secretary reported on the following:

1. Maude informed the BOT that their will be a Special BZA meeting tomorrow night, April 7, 2021 for the Nichols on Infirmary Rd. They are forasking a variance to build a 24' x 40' accessory building on thier .59 acreea property. The variance is for the sq. ft. of the buildingb and the set back lines.
2. The Shalesville Zoning Commission will meet on April 8, 2021 to discuss the Design Guidelines and also solar panels in the township.
3. Maude informed the BOT that she has Hillside Cemetery Book scanned, and will continue with the township documents.

Jill Corbett, Shalesville Township Fiscal Officer reported on the following:

1. Jill presented the BOT with three new Township Policies, that Aaron Willis, IT Risk Control Specialist from OTARMA suggested that the Township should adopt.
  - a. Shalesville Township Acceptable Use Policy. Jill had copies of this policy for the holders of the township laptops. She asked that they be read, and signed. She will keep a copy of their signed policies in their personel file.
  - b. Shalersville Township Password Policy
  - c. Shalersville Township Diaster Recovery Plan Policy
2. Jill presented to the BOT, Resolution 2021-04 to adopt the 2021 Permanent Appropriation. Their weren't any changes from the Temporary Appropriation approved at the December 31<sup>st</sup>. Year End Meeting. The roll call was as follows:
 

Frank Ruehr, Jr.	Yes
John Kline	Yes
Ronald Kotkowski	Yes
3. Jill presented the BOT, Resolution 2021-03 to make changes to 2021 Amend Appropriation to the General Fund in the amount of \$40,000 to be added in Contingency, 1000-930-930-0000. The roll call was as follows:
 

Frank Ruehr, Jr.	Yes
John Kline	Yes
Ronald Kotkowski	Yes
4. Jill received from the Law Offices of McClelland & Thomas the Last Will and Testament for Robert A. Corbett. In Robert's Last Will and Testament after he gave and bequeath family members certain items of his estates, he then stated that All the rest and residue of my estate, both real estate and personal property, wherever situated, of which I may die possessed, I give, devise and bequeath as follows:
  - a. One-Third (1/3) to Portage Faith United Methodist Church
  - b. One-Third (1/3) to Crestwood Local Schoolss
  - c. One-Third (1/3) to Shalersville Township
 There was a Waiver of Notice of Probate Of Will that Chairperson, Ronald Kotkowski Signed.
5. Jill had the ODOT 2021-2022 Salt Resolution for the BOT to decide on how much salt will be ordered. It was decided to 400 tons should be efficient. Jill will submit this to ODOT.

Dean Engelhart, Shalesville Township Road Supervisor reported on the following:

1. Dean requested funds to purchase 4-No Parking Signs, 2- T signs, and 2- End of pavement signs. Frank R. made a motion to spend up to \$500.00 for the needed signs. John K. seconded the motion. All in favor and the motion carried.
2. Dean informed the BOT that the girls bathroom sink in the school is not working. He received a quote from Harner to replace the sink with the exisiting style, and brand at the cost of \$4,000.00. It was decided that the BOT would like to get other options. Since the school is on spring break, Frank R. made the motion to spend up to \$4,000.00 to replace the sink with the best option to be decided on. John K. second the motion. All in favor and the motion carried.

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Frank Ruehr, Jr., Trustee reported on the following:

1. Frank talked about replacing the 1995 Mack truck with a 2021 International HV607 model. It is smaller than the Mack, but they could use it more than just plowing. They would be leasing to own the truck through Rush Truck Centers. The cost of the truck is \$75,509.00. It will be outfitted through Gledhill Road Machinery Co. for the cost of \$64,537.40. These are all State Bids. The total purchase price is \$140,046.40. The loan will be for 5 years with an annual rate of 2.345% interest. The loan amount will be \$147,800.00 with two payments a year of \$14,780.00. Frank R. made a motion to purchase the 2021 International truck for a total of \$147,800.00. Ron K. seconded the motion. All in favor and the motion carried.
2. Frank brought up that a notice should go in the paper for the cemetery graves to be cleaned up by May 1<sup>st</sup>. he also wanted the notice to read that any unkept graves that have ornamentals, rocks, bricks, etc. will be removed by the township employees, and the graves will be reseeded to grass as per our Cemetery Rules. These rules can be found on our website; shalersvilletwp.com
3. LawnMatters had previously submitted to the BOT a proposal for spraying for weeds at our cemeteries, school, and park. Frank had researched the products that LawnMatters uses and the proposed cost. Both were in line with what other communities, and the state use. John K. made a motion to accept LawnMatters proposal for \$3,390.00 per year to spray the townships three cemeteries, school and park. Frank R. seconded the motion. All in favor and the motion carried.

Ronald Kotkowski, Trustee Chairperson reported on the following:

1. Ron receive a few zoning calls from township residence. These have all been address by Greg Benner, Shalersville Zoning Inspector.
2. Ron had spoken with Todd Brugmann about the possibility of Billy Yarnell Tree Service mulching the Sanicky house. If this does happen, Todd will be willing to have the mulch dropped off at their property on St. Rt. 303 to be reclaimed.
3. Ron and Frank R. attended the Crestwood Baseball League Workshop. The league will take over all scheduling of the fields. If any problems arise the trustees do what they can to help.

Frank R. made a motion to pay the bills. John K. seconded the motion. All in favor and the motion carried.

Jill presented to the BOT with the January Bank Reconciliation with a balance of \$864,797.04.

1. Jill had the Receipt Listing for January for \$38,436.77.
2. Jill had the Withholding Vouchers for the IRS, Ohio State and OPERS for March 2021.

	UAN	\$	762.00
	AT & T (U-Verse)	\$	135.03
	Ohio Treasurer of State	\$	280.37
	IRS	\$	1,431.69
	Public Employees Retirement System	\$	3,331.31
24125	John Benjamin	\$	1,751.23
24126	Gregory Benner	\$	804.61
24127	Jill R. Corbett	\$	1,266.15
24128	Michelle DeVos	\$	707.84
24129	Sam Eisele	\$	163.17
24139	Dean W. Engelhart	\$	1,681.06
24131	John Kline	\$	790.83
24132	Ronald Kotkowski	\$	838.21
24133	Frank Ruehr, Jr.	\$	765.34
24134	Michael Dryhurst	\$	550.00
24135	AT&T	\$	88.43
24136	Ohio Edison	\$	714.92
24137	Dominion East	\$	123.00
24138	SDC	\$	371.95
24139	Beaver Petroleum	\$	979.34
24140	Copeco	\$	164.22
24141	Sedgwick	\$	185.00
24142	Government Forms and Supplies	\$	117.16
24143	Weiskopf Industrial Corp	\$	233.89
24144	J.P. Propand Gas Service	\$	598.49
24146	Maude Bias	\$	1,227.95
24147	Oscar Brugmann Sand and Gravel	\$	311.37
24148	The Middlefield Banking Company	\$	7,971.62
24150	Waste Management of Ohio	\$	474.23
24151	Harner Plumbing	\$	448.85
24152	Computers and More	\$	1,242.50
24153	Mantua Auto Parts	\$	85.90
24154	Aris Company	\$	360.00
		\$	30,957.66

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Frank Ruehr, Jr. made a motion to go into Executive Session for personnel matters (appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employee or official, investigation of charges or complaints against a public employee or official. John K. seconded the motion.

The Roll Call was as follows:

Frank Ruehr, Jr.	Yes
John Kline	Yes
Ronald Kotkowski	Yes

Frank Ruehr, Jr. made a motion to come out of Executive Session and to come back into the Regular Meeting. John K. seconded the motion.

The Roll Call was a follows:

Frank Ruehr, Jr.	Yes
John Kline	Yes
Ronald Kotkowski	Yes

Frank spoke on the compensation for the part-time employees, Sam Eisele, and Adam Horner. They do a great job keeping our grounds mowed and looking great. John K. made a motion to increase their hourly wages from \$14.25 to \$15.00. Frank R. seconded the motion. All in favor and the motion carried.

No further business, Chairperson, Ronald Kotkowski. directed the meeting to be adjourn at 9:02p.m.

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Ronald Kotkowski, Jr. Chairperson

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Jill Corbett, Fiscal Officer