

11:00 A.M.

September 8

2021

The Special Meeting was held in the Town Hall meeting room with Ronald Kotkowski (Ron K.), Frank Ruehr, Jr. (Frank R.), and John Kline (John K.), from here on out will be addressed as the BOT (Board of Trustees), and Fiscal Officer, Jill Corbett present. The purpose of the Special Meeting was to go over a policy to procure purchases for Shalersville Township.

The BOT agreed upon a procedure policy for Shalersville Township. It is as follows:

Procurement Procedures for Shalersville Township

Follow all of latest Ohio State Guidelines for Local Municipalities

A: Large Purchases over \$45,000.00.
 Advertise in Local Publications
 Open all sealed bids at a Public Meeting.
 Lowest and most qualified bid awarded.

B: Small Purchases Bids under \$45,000.00.
 Trustees seek bids from contractors or vendors.
 Open all sealed bids at a Public Meeting.
 Lowest and qualified bid awarded.

Multiple bids preferred if available, and time allows awarded at a public meeting.
 Shalersville Township Trustees reserve the right to reject any and all bids.

Frank Ruehr, Jr. made the motion to accept the Procurement Procedures Policy For Shalersville Township with Resolution 2021-11. John Kline seconded the motion. The roll call was as follows:

Frank Ruehr, Jr.	Yes
John Kline	Yes
Ronald Kotkowski	Yes

No further business, Chairperson, Ronald Kotkowski directed the meeting to be adjourn at 11:04p.m.

 Ronald Kotkowski, Chairperson

 Jill Corbett, Fiscal Officer